

August 25, 2008

Re: Teacher Qualifications

Dear Parent(s) or Guardian(s):

As a parent/guardian of a student at Birches Elementary School you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law through the *No Child Left Behind* legislation allows you to ask for certain information about your child's classroom teachers and requires the school district to provide this information in a timely manner if you ask for it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the New Jersey Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the New Jersey Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees.

If you would like to receive any of this information, please call the school office at (856) 232-1290.

Sincerely,

Annette B. Miller
Principal